

# Michigan's MTSS Technical Assistance Center (MiMTSS TAC)

formerly Michigan's Integrated Behavior and Learning Support Initiative (MIBLSI)

## District Installation Series Coaching Support Session

2020-2021



[mimtsstac.org](http://mimtsstac.org)

# Intended Outcomes

- Develop knowledge, skills, and abilities of Coordinator and DIT Executive Leader in how to install and successfully use the components of an implementation infrastructure
- Prepare to facilitate activities designed to enhance the district's capacity by developing processes and products to support the selection and successful use of effective innovations

# Agenda

- 1.0 DIT Installation Series Coaching Support Sessions (DIT CSS)
- 2.0 Preparing to Facilitate the DIT Installation Series

# Session Materials

1. DIT Coaching Support Session Series participant workbook
2. DIT Installation Series Preparation Routine
3. DIT Installation Series binder

You will need all of these materials for each of the coaching support sessions for this school year since a majority of the sessions focus on preparing to facilitate activities during the DIT Installation Series

# 1.0 DIT Installation Series Coaching Support Sessions (DIT CSS)

# MiMTSS TA Center Coaching Support Sessions

- District Coordinators and Executive Leaders attend coaching support sessions prior to each DIT Installation Professional Learning Session
- Coaching sessions provide a preview of training content and an opportunity to contextualize the learning for the team
- Coaching sessions are also an opportunity to develop knowledge, skills, and abilities and prepare to coach the DIT

# Differentiating DIT Coaching Support Sessions

Coaching Support Session content will be differentiated if participants:

- Attended the District Readiness Session
- Extensive background knowledge in implementation science and the National Implementation Research Network (NIRN) capacity assessments

# Focus of Coaching Support

1. Develop knowledge, skills, and abilities of teachers / practitioners
2. Encourage reflection and accurate self-reporting using data
3. Provide personal support

Time allocation is different depending on whether the recipient (team / practitioner) is a novice or experienced learner



# Focus of Coaching Support (cont.)

## Novice Learners

- Develop knowledge, skills, and abilities of teachers / practitioners: **60%** of coaching time
- Encourage reflection and accurate self-reporting using data: **20%** of coaching time
- Provide personal support: **20%** of coaching time

## Experienced Learners

- Develop knowledge, skills, and abilities of teachers / practitioners : **20%** of coaching time
- Encourage reflection and accurate self-reporting using data: **60%** of coaching time
- Provide personal support: **20%** of coaching time

# Developing Knowledge and Skills

- Coaching support sessions are an opportunity to develop knowledge and skills in the components of a district implementation infrastructure
- There are several resources you will access to deepen knowledge and narrow the focus of coaching supports

# Supporting Resources

1. DIT Installation Training Modules
2. District Capacity Assessment (DCA)
3. DIT Coaching Concepts and Methods
4. Individualized Professional Learning Plan

# District Capacity Assessment (DCA)

The District Capacity Assessment is your district's roadmap for developing its capacity to select and adequately support “effective innovations” in a sustainable way

# DIT Coaching Concepts and Methods

- Categorizes the items of the DCA into broad coaching concepts
- Further delineates the coaching of the concepts over time and stages of implementation
- Outlines methods for coaching those concepts and providing support

# Individualized Professional Learning Plan

- An individualized professional learning plan has been developed for the District Coordinator
- During the CSS, there will be opportunities to connect new learning to the activities outlined in the plan
- The information in this learning plan will also help guide your Implementation Specialist's coaching supports

# Activity 1.1

- **Your Implementation Specialist will assist you in accessing the following resources and provide an overview of the DCA and DIT Coaching Concepts and Methods**
  - **District Capacity Assessment**
  - **DIT Coaching Concepts and Methods**
  - **Individualized Learning Plan**
- **Determine when you and your Implementation Specialist will spend time discussing professional learning needs outlined in the Professional Learning Plan**

# Coordinator Responsibilities: DIT Installation Series

- Develop fluency in district structures and processes necessary to support the successful implementation
- Gather any documents or previous work that might overlap with what is being asked in the installation series modules so the team can build upon work that aligns and has already been started
- Practice using the tools and processes for the District Implementation Team concepts / skills before each DIT Installation session



# Coordinator Responsibilities (cont.)

- Work with your Implementation Specialist before and after all DIT Installation trainings to review what information will be added to the DIT meeting agenda, update the status of action items, and debrief the training

Over time, the MIBLSI coaching supports provided to the DIT will fade while the Coordinator's coaching supports to the team will gradually increase over the next 2-2.5 years

## Activity 1.2

- **As part of recruitment and selection for your role, District Leadership developed the following resources:**
  - **District Coaching System**
  - **DIT Recruitment and Selection**
- **Take a moment to review these documents. Reflect on the purpose of the CSS, as well as your role in support the DIT.**
  - **What additional clarification or questions do you have related to your role?**
  - **What additional clarification might be need for the DIT regarding your role?**

## 2.0 Preparing to Facilitate the DIT Installation Series

# DIT Preparation Routines

- Provides a step by step process for preparing to facilitate DIT Trainings and Meetings
- Installation routine used today and during subsequent coaching support sessions to focus planning and prepare to coach the team
- Meeting routine used by the Implementation Specialist and Coordinator when preparing for meetings

## Activity 2.1

- **Access the DIT Installation Series binder and work with your Implementation Specialist to review the contents of each of the upcoming training modules**
- **For each module, use the preparation routine to focus planning and prepare to coach the DIT**
- **Consider taking a moment to get organized by creating a shared document to record notes, next steps, and any assigned activities**

## Activity 2.1 (cont.)

- **Work with your Implementation Specialist, follow the steps to register yourself in MiMTSS Data System (if you are not already registered) and then assign “user access”**

**Your DIT will be registering themselves in MiMTSS during the first DIT Installation session and you will work with your Implementation Specialist to assign each of them user access**

# End of Day Evaluation

# Training Evaluation Links

Part 1: <https://tinyurl.com/DITC SSP1>

Parts 2 & 3: <https://tinyurl.com/DITC SSP2and3>