

Early Warning Indicator Portion of the MTSS Assessment System

This document represents a section of the MTSS Assessment System related to Early Warning Indicator data. This is a sample used to help EWS Coordinators better understand the types of decisions districts and schools will need to make regarding their Early Warning Indicators and overall Early Warning System.

Measure Information

Table 1. General Early Warning Indicator Information

Measure (Data System)	Schools, Grade Levels	Used to Inform these Decisions	Data Coordinator Role and Certification Criteria	Criterion Score
Early Warning Indicators (attendance, behavior, course performance, incoming risk indicator)	All secondary schools; grades 5-12	Identify students who are risk for dropping out of school due to lack of school engagement Monitor health of school-wide systems (Tier 1 and intervention systems)	EWS Coordinator: combination of independent work and synchronous learning session	Having 80% or more students at low risk (0 early warning flags) is an indicator the school is on track with preventing students from dropping out

EWI Roles, Collection, and Analysis Decisions

The District Coordinator, EWS Coordinator, Secondary School Principals, and Technology Director should be involved in all decisions about EWS.

Table 2. Template for documenting decisions

Role/Function	Enter School Name	Enter School Name
Individual responsible for annually preparing EWI Spreadsheet	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible
Lead technology point person for EWS with full administrative access to the SIS	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible
Prompts/reminds about data pull timelines and time to check accuracy together	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible
Pulls data from SIS or data warehouse, (pastes into spreadsheet), and checks for accuracy	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible	Enter names of at least 2 individual(s) and identify who will be the PRIMARY person responsible
Sends clean data to coaches for entry of aggregate data into the MiMTSS Data System at data review coaching support session	Enter name of individual(s)	Enter name of individual(s)
Incoming Risk Indicator (decision needed by Fall of Year 3)	Grade, Measure and Threshold for Risk 5: 6: 7: 8: 9: 10: 11: 12:	Grade, Measure and Threshold for Risk 5: 6: 7: 8: 9: 10: 11: 12:

Role/Function	Enter School Name	Enter School Name
<p>List attendance codes in school information system that indicate a student was not in class.</p>	<p>List all attendance codes here that indicate a student was not in their scheduled instruction. The only attendance codes not typically listed here include tardy codes and codes that indicate a student is homebound or otherwise not expected to be in school.</p> <p>Suspension attendance codes should be listed.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>	<p>List all attendance codes here that indicate a student was not in their scheduled instruction. The only attendance codes not typically listed here include tardy codes and codes that indicate a student is homebound or otherwise not expected to be in school.</p> <p>Suspension attendance codes should be listed.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>
<p>List attendance or behavior codes in school information system that indicate a student was suspended for any length of time.</p>	<p>List all codes here, including in- and out-of-school suspensions.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>	<p>List all codes here, including in- and out-of-school suspensions.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>
<p>Middle Schools: List codes in school information system used to indicate a core ELA or Math course (include high school course codes if middle school students are enrolled)</p>	<p>Not applicable for high schools.</p> <p>List all course codes here for Math and ELA courses.</p> <p>Any grade lower than a C- will indicate moderate risk and E/F/ less than 1.0/59% and below will indicate high risk.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>	<p>Not applicable for high schools.</p> <p>List all course codes here for Math and ELA courses.</p> <p>Any grade lower than a C- will indicate moderate risk and E/F/ less than 1.0/59% and below will indicate high risk.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>

Role/Function	Enter School Name	Enter School Name
<p>High Schools: List codes in school information system used to indicate a core academic course (ELA, math, science, social studies)</p>	<p>Not applicable for middle schools.</p> <p>Any grade lower than a C- will indicate moderate risk and E/F/ less than 1.0/59% and below will indicate high risk.</p> <p>In the future, high schools will be asked to include all courses, not just ELA, math, science, and social studies.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>	<p>Not applicable for middle schools.</p> <p>Any grade lower than a C- will indicate moderate risk and E/F/ less than 1.0/59% and below will indicate high risk.</p> <p>In the future, high schools will be asked to include all courses, not just ELA, math, science, and social studies.</p> <p>List codes exactly as provided in the SIS and look for consistency in codes and decisions across schools.</p>
<p>List the term GPA calculation method/name in the district's school information system</p>	<p>Not applicable for middle schools.</p> <p>List the cumulative GPA code here (cumulative for a student's entire high school enrollment).</p> <p>Cumulative GPA less than 2.0 will be used to flag a student for course performance risk. In the future, students' single-term GPA will also be used to identify moderate risk.</p>	<p>Not applicable for middle schools.</p> <p>List the cumulative GPA code here (cumulative for a student's entire high school enrollment).</p> <p>Cumulative GPA less than 2.0 will be used to flag a student for course performance risk. In the future, students' single-term GPA will also be used to identify moderate risk.</p>
<p>What is the school's term schedule?</p>	<p>Delete the other term schedules, leaving only your school's schedule:</p> <p>Trimesters Semesters Semesters & Quarters</p>	<p>Delete the other term schedules, leaving only your school's schedule:</p> <p>Trimesters Semesters Semesters & Quarters</p>
<p>EWI data windows</p>	<p>List start and end dates 20 days: Term 1: Term 2: Term 3: Term 4:</p>	<p>List start and end dates 20 days: Term 1: Term 2: Term 3: Term 4:</p>

Role/Function	Enter School Name	Enter School Name
FALL DATA REVIEW data pull and accuracy check schedule	Fall Data Review: TYPE DATE Fall Data Review Coaching Support Session: TYPE DATE Data Needed by (at least 2 days prior to CSS): TYPE DATE Work time: TYPE DATE AND TIME	Fall Data Review: TYPE DATE Fall Data Review Coaching Support Session: TYPE DATE Data Needed by (at least 2 days prior to CSS): TYPE DATE Work time: TYPE DATE AND TIME
WINTER DATA REVIEW data pull and accuracy check schedule	Winter Data Review: TYPE DATE Winter Data Review Coaching Support Session: TYPE DATE Data Needed by (at least 2 days prior to CSS): TYPE DATE Work time: TYPE DATE AND TIME	Winter Data Review: TYPE DATE Winter Data Review Coaching Support Session: TYPE DATE Data Needed by (at least 2 days prior to CSS): TYPE DATE Work time: TYPE DATE AND TIME
SPRING DATA REVIEW data pull and accuracy check schedule	Spring Data Review: TYPE DATE Spring Data Review Coaching Support Session: TYPE DATE Data Needed by (at least 2 days prior to CSS): TYPE DATE Work time: TYPE DATE AND TIME	Spring Data Review: TYPE DATE Spring Data Review Coaching Support Session: TYPE DATE Data Needed by (at least 2 days prior to CSS): TYPE DATE Work time: TYPE DATE AND TIME
END OF YEAR data pull and accuracy check schedule	Data Needed by (at least 2 days prior to June 30th): TYPE DATE Work time: TYPE DATE AND TIME	Data Needed by (at least 2 days prior to June 30th): TYPE DATE Work time: TYPE DATE AND TIME

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