

Coaches Monthly Focus Year One

This document provides coaches with an overview of the work is the focus of coaching from month to month. It is important to note that a coach is actively involved in addressing these items but cannot do it independently. Deliberate collaboration is needed with the School Leadership Team, the school principal, and the District Implementation Team (DIT) designee who is directly supporting the coaches in the district.

January

- Complete the prework activities on the SWPBIS Day 1 Remote Learning Training Plan prior to the SWPBIS Day 1 School Leadership Team training
- Attend SWPBIS Day 1 School Leadership Team training
- Complete the prework activities on the SWPBIS Coaching Support Session Remote Learning Training Plan prior to the SWPBIS Coaching Support Session
- Attend School-wide PBIS Coaching Support Session
- Schedule Office Hour with trainer to support SLT postwork
- Work with your School Leadership Team to complete postwork activities from Day 1 training (assignments are listed on the Remote Learning Training Plan)
- Actively participate in the monthly School Leadership Team Meeting
- Meet with the building principal and Behavior Data Coordination from the TA Center prior to Tier 1 School-wide PBIS Day 2 to review the SWIS Readiness Checklist (with each school), schedule time for the SWPBIS TFI Tier I Walkthrough, and schedule time for the Tier I SWPBIS TFI administration with the School Leadership Team

February

- Complete the prework activities on the SWPBIS Day 2 Remote Learning Training Plan prior to the SWPBIS Day 2 School Leadership Team training
- Attend SWPBIS Day 2 School Leadership Team training
- View the "[TFI Walkthrough Tool Tips](#)" video on PBIS Apps website to familiarize yourself with the purpose and structure of the TFI
- Schedule Office Hour with trainer to support SLT postwork
- Work with your team to complete postwork assignments from Day 2 training (assignments are listed in the Remote Learning Training Plan)

- Meet with the School Leadership team and Behavior Data Coordinator from the TA Center prior to Day 3 to:
 - Review and complete the SWIS Readiness tasks that need to be completed prior to Day 3 (e.g., working with staff to define problem behaviors)
 - Complete Tier I of the SWPBIS Tiered Fidelity Inventory
 - Assist with generating the Scale, Subscale, and Items reports for SWPBIS TFI from PBIS Assessment
- Actively participate in the monthly School Leadership Team meeting
- Print the School-wide PBIS Tiered Fidelity Inventory reports from PBIS Apps and bring to the Day 3 training

March

- Complete the prework activities on the SWPBIS Day 3 Remote Learning Training Plan prior to the SWPBIS Day 3 School Leadership Team training
- Attend SWPBIS Day 3 School Leadership Team training
- Actively participate in the monthly School Leadership Team meeting
- Schedule Office Hour with trainer to support SLT postwork
- Work with your team to complete postwork from Day 3 training prior to the Tier 1 Classroom PBIS training
- Work with the Behavior Data Coordinator from the TA Center to ensure individuals who will be responsible for SWIS data entry and report generation are registered to attend the Swift at SWIS training (this should include the building principal)

April

- Attend the Tier 1 Classroom PBIS training (this could take place in April or May)
- Actively participate in the monthly School Leadership Team meeting

May

- Actively participate in the monthly School Leadership Team meeting
- Preview the School-wide Reading Model Readiness Activity materials from the District Implementation Team (DIT) training content
- Participate in the [School-wide Reading System Readiness Activity](#) with full staff for **each school** you are coaching (this could take place in May or June)

June

- Actively participate in the monthly School Leadership Team meeting
- Finalize the plans for the fall “Kick-Off”
- Review with the Behavior Data Coordinator from the TA Center and each principal the fall activities for initial implementation of SWIS

URLs Used in Document

[School-wide Reading System Readiness Activity](https://mimtsstac.org/training-materials/integrated-mtss/school-wide-reading-systems-readiness)

(<https://mimtsstac.org/training-materials/integrated-mtss/school-wide-reading-systems-readiness>)

[TFI Walkthrough Tool Tips](https://www.pbisapps.org/resource/tfi-walkthrough-tool-tips)

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