District Implementation Team (DIT) Readiness

Coaching Support Session

mimtsstac.org

Group Expectations

Be Responsible
- Attend to the "Come back together" signal
- Active participation…Please ask questions

Be Respectful
- Please allow others to listen
  - Please turn off cell phones
  - Please limit sidebar conversations
- Share "air time"
- Please refrain from email and internet browsing

Be Safe
- Take care of your own needs

Group Expectations - Virtual

Be Responsible

- Return from breaks on time

- Active Participation

  - Use participant features of raise hand, thumbs up, etc.
  - Type short answer or questions in chat box
  - Respond to poll questions, if provided

Be Respectful

- Limit use of chat box to essential communication

- Please refrain from email and internet browsing

- Place your phone and other devices on mute and out-of-sight

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Training Effectiveness

- At the end of the session, you will be asked to provide feedback on today's training

- Results will be used to make improvements to professional learning and for reporting to TA Center stakeholders

- Trainers will provide a preview of the survey and provide you with the link at the end of this session

- One team member will check a box to complete the activity questions on behalf of your team

Diversity and Equity

- One of the feedback questions you will see for all of our professional learning sessions is:

  - The session promoted and positively portrayed diversity among educators and learners (strongly agree, agree, unsure, disagree, strongly disagree, optional comments)

- We are collecting baseline data to inform improvements to our MTSS professional learning to promote equity and inclusion

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Purpose

This session provides an opportunity to deepen understanding of the components of a district implementation infrastructure, the role of the District Implementation Team, and to prepare to collect baseline District Capacity Assessment.

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Intended Outcomes

- Define Key Terminology and Concepts:
  - District Implementation Infrastructure to Support MTSS
  - District Implementation Team (DIT)
  - District Capacity Assessment (DCA)
- Prepare to facilitate activities designed to enhance the district's capacity

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Agenda

1.0 Interactive Review

2.0 Prepare to Coach the DIT

3.0 Next Steps

Use of Module Learning

- Focus of the DIT Installation professional learning series is to support the District Implementation Team (DIT) in developing a district implementation infrastructure to support MTSS
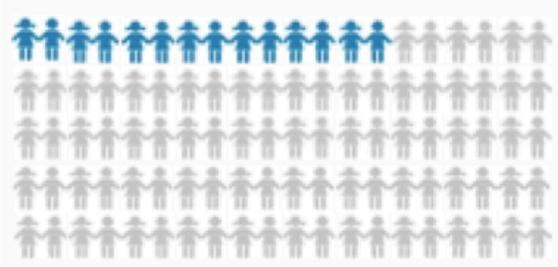
Resources for Today

- DIT Coaching Support Session Binder
    - CSS Materials for each session
    - Coaching Resources
- DIT Installation Training Binder
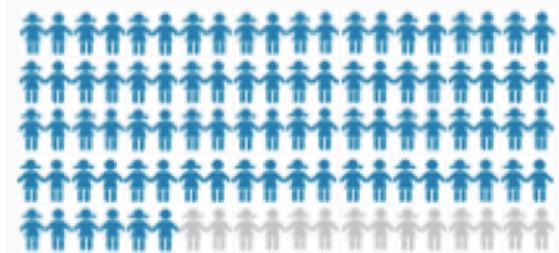
1.0 Interactive Review

Implementation Teams

Only 10% of reforms were used with fidelity after 5 years of funding
(Aladjern & Borman, 2006)

From "Letting it Happen"

14% of sites were at full implementation in 17 years

To "Making it Happen"

80% of sites were at full implementation in 3 years

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District Implementation Team (DIT)

- Oversees the development and use of a district implementation infrastructure to support schools in their use of effective innovations

  - Shapes district processes and procedures for selection and use of EIs

  - Engages in district data analysis to support implementation

  - Ensures communication amongst groups / teams across the district

  - Ensures meaningful participation from multiple and diverse stakeholders

- Includes a District Coordinator and Executive Leader

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Role of District Coordinator

- Provides coaching to the DIT, focused on the installation and use of a district infrastructure

  - Facilitate DIT meetings

  - Meet with Executive Leader before and after DIT meetings

  - Draft district processes and procedures to present to the team for feedback

  - Monitor and prompt the use of district processes and procedures (e.g., implementation plan, communication plan)

  - Facilitate analysis of district data

  - Facilitate monthly coaches' meetings and support school leadership team coaches

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Coaching the DIT

- Focus of coaching is on the installation and use of a district implementation infrastructure

- Primary recipient of coaching: District Implementation Team

- Supports are also provided to district leadership, administrators, and school leadership team coaches as needed

Activity 1.1

- Quick Write: Take 2 minutes to draft responses to the following questions
  - What is the role of the District Implementation Team?
  - What is your role on the team, how would you respond?
- Be prepared to share out your responses with the group

2.0 Prepare to Coach the DIT

Preparation Checklist

- Used to guide you in preparing for the DIT Installation Training session and upcoming DIT meeting(s)

- During each CSS, we will begin to prepare to facilitate each team activity

- As the coach for the DIT, you will need to allocate time between the CSS and DIT training sessions to complete the checklist items started today

Impact on Student Outcomes

"Developing capacity for implementation at the local district level contributes to preventing practice abandonment, thus allowing the sustainability of effective practices that have demonstrated evidence for improving outcomes"

(Fixsen, Blasé, Metz & VanDyke, 2013)

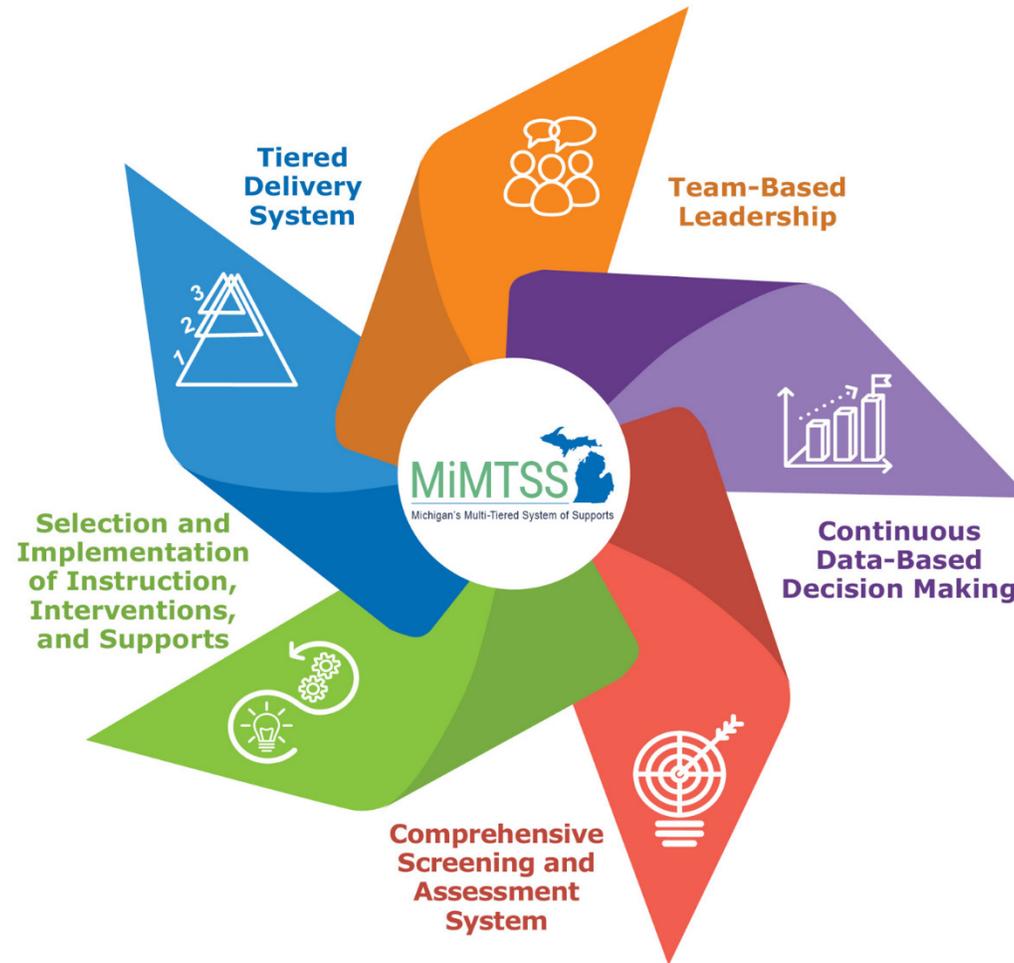# District Implementation Infrastructure
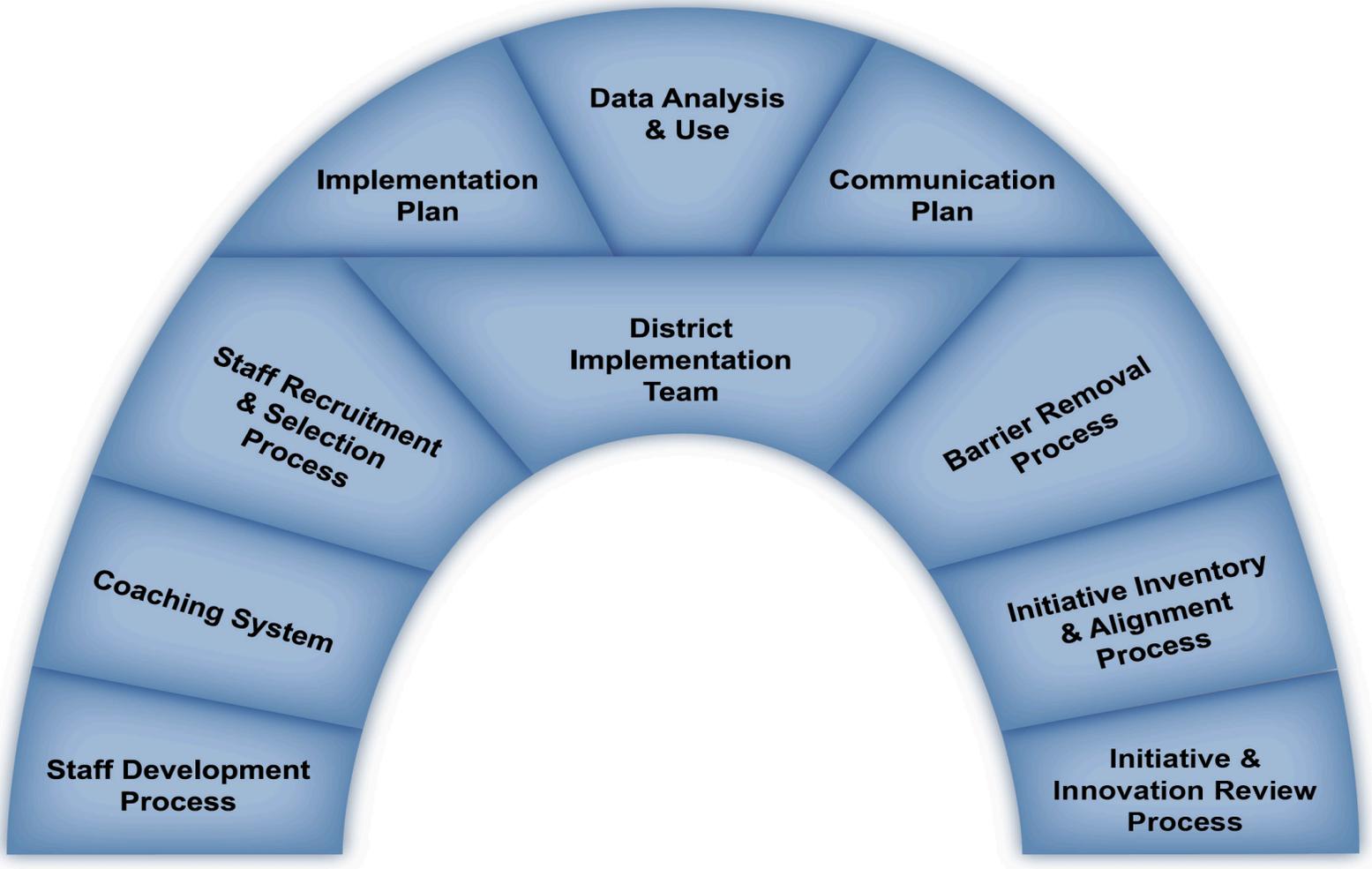
Multi-tiered System of Supports (MTSS)

- A Multi-Tiered System of Supports (MTSS) is a comprehensive framework comprised of a collection of research-based strategies designed to meet the individual needs and assets of the whole child.

- MTSS intentionally interconnects the education, health, and human service systems in support of successful learners, schools, centers, and community outcomes.

- The five essential components of MTSS are inter-related and complementary.

- The MTSS framework provides schools and districts with an efficient way to organize resources to support educators in the implementation of effective practices with fidelity so that all learners succeed."
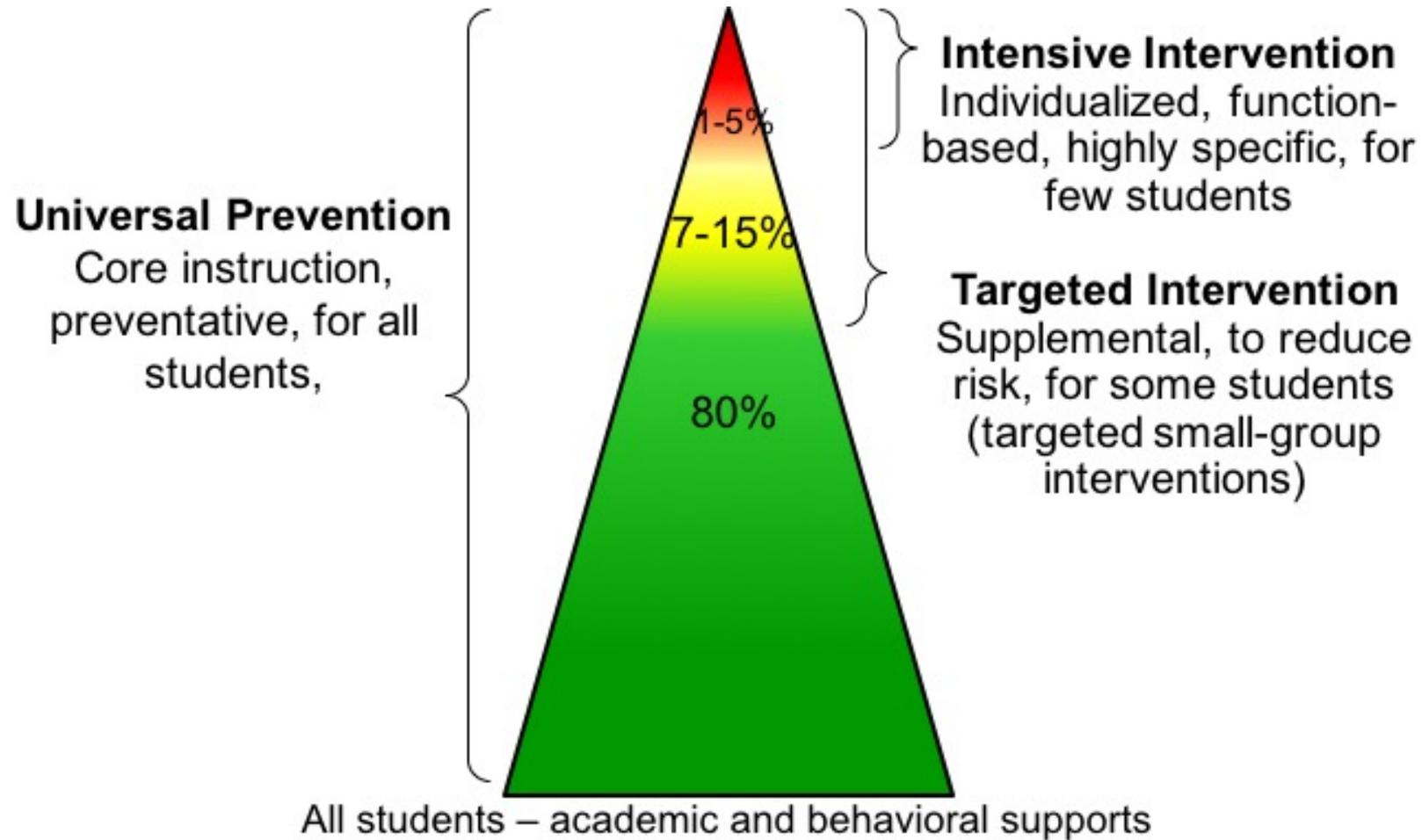
(MDE MTSS Practice Profile, 2020)

MDE MTSS Practice Profile

(MDE, 2020)

Tiered Delivery System

Universal Prevention
Core instruction, preventative, for all students,

1-5%

7-15%

80%

Intensive Intervention
Individualized, function-based, highly specific, for few students

Targeted Intervention
Supplemental, to reduce risk, for some students (targeted small-group interventions)

All students – academic and behavioral supports

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School-Level MTSS

- Teaming structures to support implementation efforts (e.g., school, grade, department, individual)

- Explicit, systematic instruction

- Evidence-based practices (e.g., PBIS, Scientifically-based reading instruction)

- Use of reliable and valid assessments (e.g., screening, progress monitoring)

- Data-based decision making across the school, grade, individual student levels

District Infrastructure to Support MTSS

- DIT Installation Professional Learning Series developed by the MiMTSS TA Center is designed to help districts achieve the highest level of use for each of the components of a district infrastructure

- Development of a district implementation infrastructure ensures effective and sustained implementation of an MTSS framework

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Activity 2.1

- Partner / Whole Group Activity

  - Take 1-2 minutes to draft out key talking points you would share with your team to address the questions from Team Activity 1.1

  - Consider strategies you might use to engage all team members in the discussion

- Prepare for Team Activity 1.1 by sharing your talking points with an assigned partner or the entire group

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Existing District Organizational Structures

- A school district is comprised of the following structures each with its own function:

  1. Board of Education

  2. Executive Leadership (includes Superintendent)

  3. Administrative Team

  - Each of these structures is necessary to support the development of a district implementation infrastructure and implementation of MTSS.

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District Continuous Improvement Team

- Engages in the district continuous improvement process

- Team members have knowledge in and understand:

  - District vision, mission, and beliefs and how they impact continuous improvement

  - Continuous improvement mindset, process, and platform, including technical, financial, and legal requirements

  - Types of data and how data is used for decision-making

- Supports and represents key stakeholder voices and perspectives

(MICIP Process Guide, p.8, 2021)

Team Membership

- DIT members should be included on the District Continuous Improvement Team when MTSS is the focus of continuous improvement

- DITs may serve as the District Continuous Improvement Team as long as

  - Critical perspectives are represented on the team

  - Time is allocated to support implementation of MTSS AND continuous improvement

Activity 2.2

- Prepare to facilitate Team Activity 2.1

  - Review the District Organizational Structure and Committee Audit and determine if you will use it to support your team's discussion

  - Consider if it might be helpful for your team to develop a visual of how groups and teams work together

  - Determine what additional information you need to know about the roles and membership of the DIT and District Continuous Improvement

- Be prepared to share your next steps with the group

District Capacity Assessment (DCA)

- Bi-annual self-assessment of a district's implementation infrastructure (Jan./Feb. and Aug./Sept.)

- Typically completed by a District Implementation Team

- Responses are framed around an "Effective Innovation"

- Responses to the DCA can be framed around the defined components of an MTSS framework (e.g., behavior, reading)

- Data is used for on-going action planning and improvement

Activity 2.3

- Your trainer will provide an overview of the District Capacity Assessment and a resource for organizing DCA data sources

- Prepare for the DCA administration by considering:

  - Which effective innovation your team will frame their responses around

  - If any existing products need to be reviewed by the DIT prior to administration and how those would be organized and shared with the team

  - Identify who might become a DCA administrator for your district

  - Ensure your executive leader has signed the MiMTSS Data System user agreement

- Be prepared to share your thoughts with the group

3.0 Next Steps

Assignments

Complete the items on the DIT Readiness Preparation Checklist, including:

- Sending communication to DIT prior to training session with reminder and anything they need to do as a team member to prepare

- Determining next steps to facilitate the conversation about the roles and membership of the DIT and District Continuous Improvement Team

- Preparing for the DCA administration by organizing any existing data sources and considering who might become a DCA administrator

- Review the DIT Installation Resource List and determine if there are resources the team should access prior to the upcoming DIT meeting

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SESSION EVALUATION

- Trainers, add the session evaluation link from the MiMTSS Data System
- When you get to this slide in training, go to the link and provide a preview of the questions and how to complete the feedback.

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