

Functional Behavior Assessment (FBA) Meeting Agenda

This document lists the tasks that must be completed during and between FBA meetings.

FBA Meeting 1

- Define the target behavior
- Assign interviews
- Determine what/where/when/who of conducting observations
- Determine whether any additional data is needed and who/how it will be collected
- Set Meeting 2 date

Between Meeting 1 and Meeting 2

- Conduct assigned interviews and develop a summary of behavior accuracy check statement
- Conduct assigned observations and develop a summary of behavior statement
- Collect any additional assigned data

FBA Meeting 2

- Review and discuss Summary of Behaviors from interviews and observations
- Determine whether they align or if additional information is needed
- Review any additional data that was collected and its alignment to the Summary of Behaviors
- Develop a hypothesis statement
- Set meeting data to begin development of the Behavior Intervention Plan

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