

## **School Leadership Team Coach Responsibilities**

The responsibilities of the School Leadership Team (SLT) Coach are outlined in this document. Each School Leadership Team has an identified Coach. The Coach is a member of the SLT and has specific responsibilities unique to the coach role.

### **Responsibilities**

School Leadership Team Coaches are responsible for:

- Receiving on-going coaching from the coach coordinator to deepen knowledge, skills, and abilities necessary for the role.
- Fully participating in School Leadership Team Coaching Support Sessions.
- Facilitating team meetings and / or specific agenda topics with the goal of developing the School Leadership Team's collective capacity to fulfill those functions.
- Regular communication with the school administrator prior to and following team meetings.
- Actively participating as a member of the School Leadership Team.
- Prompting the SLT to monitor the activities within the implementation plan.
- Developing a coaching service delivery plan for each school the coach supports aligned to the school's data.
- Providing assistance with installing the structures and tools necessary to implement MTSS components with fidelity and sustainability through modeling, consultation, and feedback.
- Developing the School Leadership Team's fluency around resources, assessment tools, and data use.
- Enhancing the team's skills and assisting them in adapting the MTSS components to fit the culture and context of school/district.

Michigan's MTSS Technical Assistance Center is funded by the Michigan Department of Education and the U.S. Department of Education, Office of Special Education Programs.