

Explicit Instruction Network Facilitator Pre-PD Checklist

This checklist is a planning tool to support Explicit Instruction Network Facilitators in promoting the transfer of practice to classrooms. Complete this in collaboration with your building administrator to ensure alignment with goals, needs, and support effective implementation.

Goals and Vision

- What are the school's current instructional goals or focus areas?
- How does this PD align with the school improvement plan or district initiatives?
- What specific outcomes do you hope to achieve from this session?

Audience and Context

- Who will be attending the PD (grade levels, departments, roles)?
- Are there any unique staff needs, strengths, or challenges to be aware of?
- Has the staff participated in related PD previously? What was the outcome?

Logistics and Format

- How much time is scheduled for the PD session?
- Location and technology or materials available on-site?

Culture and Readiness

- How would you describe staff openness to professional learning?
- Are there any recent changes, initiatives, or stressors that may affect this session?
- Are there any school norms, values, or cultural considerations to reflect in my approach?

Follow-Up and Implementation

- What supports have you considered to help teachers apply what they've learned?
- Are there opportunities to provide additional resources, coaching, or follow-up activities?

Customization and Content

- Are there specific instructional practices or challenges you want addressed?
- Do you have any relevant student data or scenarios I could incorporate?

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