

## **MICIP Platform Crosswalk for District-Wide Integrated MTSS Installation**

This document provides step-by-step directions to crosswalk the prompts within the MICIP Platform with the components of a district wide integrated MTSS framework developed through an Intensive Technical Assistance partnership with the MiMTSS TA Center.<sup>1</sup>

### **Pework**

Locate the following prior to logging into the [MICIP platform](#):

1. Login information for [MiMTSS Data System](#)
2. Implementation Plan
3. Previous District Data Review Worksheet (if applicable)
4. Meeting notes and products from DIT Installation training series (Initiative Inventory and Alignment Summary, Communication Plan)

### **Assess Needs (Discover)**

Determine if MTSS will be incorporated into an existing MICIP goal as a strategy or if MTSS will be a new area of inquiry within the MICIP platform. If incorporating into an existing goal, consider new data objects to add to your existing data set. If beginning a new area of inquiry, and your district uses the MiMTSS Data System to house its MTSS data, consider leveraging the District-Wide MTSS Data Set Template as a starting point. The guiding question for this data set is "How well are schools implementing MTSS, and is the district providing adequate support to schools?" To find this template within the MICIP Platform, select "Discover Data" and scroll down to the "Explore Data Templates" section. From there, you click on "Systems" and then select "Leadership."

This data set template prompts MICIP users to upload data from three MiMTSS Data System reports (MTSS Behavior, MTSS Reading and Engagement, MTSS District Capacity) for districts to use when they identify MTSS as an area of inquiry.

Reflect on what compelled your district to pursue MTSS. Was it a desire to strengthen literacy, improve attendance or graduation rates, and/or reduce suspensions or expulsions? If you have partnered with the MiMTSS TA Center, it may be helpful to revisit your meeting notes from your first District Implementation Team Installation trainings to recall your district's "compelling why"

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<sup>1</sup> The District Implementation Team may have identified a designee responsible for ensuring relevant components of the Implementation Plan are incorporated into the district's continuous improvement plan. Please make sure this crosswalk tool is shared with that designee.

for MTSS. Then consider what data you might want to add to your district's data set in the MICIP Platform that demonstrates your district's need for MTSS.

## **Write a Data Story**

### *Initial Data Discovery*

Write a summary of your current data set. Use this as an opportunity to document your compelling why for MTSS so it stays front and center in your district's continuous improvement efforts.

### *Initial Initiative Inventory and Analysis*

If your district has already completed an [initiative inventory](#) (see pages 6 and 7) for behavior and/or reading, you can make reference to it in this section of the platform and/or draw connections to any new initiatives, mandates, or resource commitments that have positively or negatively influenced your district's recent efforts to support MTSS.

### *Summary of Gap Analysis*

Consider framing your gap analysis around where your district is currently at related to implementation of an integrated MTSS framework and where you want to be. Incorporate data from your initial data discovery and initiative inventory. If there is insufficient data, note that as part of your gap analysis. Here are some [example gap statements](#) at the district level for districts engaged in a district-wide approach to MTSS.

### *District Data Story Summary*

Write a summary based on the information entered in the previous three sections above. (*Tip: If you start your data story summary by repeating your gap statement, you will be able to see that statement at the top of your screen as you move into root cause analysis.*)

## **Root Cause Analysis**

Utilizing the [5 Whys protocol](#) may be a helpful starting point for root cause analysis. When your district's executive leaders were considering their application for technical assistance with the MiMTSS TA Center, they may have reflected on why previous approaches to supporting all students in the district were not resulting in improved outcomes and why a focus on MTSS might change the trajectory for the district. Here is an example that may be helpful as you reflect on your own district's journey:

### *5 Whys*

*The supports we provide to students in our district are not yet meeting the academic and/or social/emotional needs of our full student body.*

- **Why:** *We have a number of programs, projects, and initiatives that come and go with very little in place at the district-level to support them.*
  - **Why:** *We don't have a clear understanding of each type of support offered in the district, who it supports and how it is currently working.*
    - **Why:** *There is no district-wide process to follow for the selection, de-selection or implementation of all of these supports, and no common communication structures or data-based decision-making process across the supports.*
      - **Why:** *Our district has historically focused on purchasing programs and securing initial training and not on ensuring that the district has the infrastructure to fully implement and sustain these programs long-term.*
        - **Why:** *Our district leadership has not received professional learning that is grounded in implementation science and focused specifically on building the district's infrastructure to support and sustain a Multi-Tiered System of Supports (MTSS) as evidenced by our baseline score of 26% on the District Capacity Assessment.*

**Challenge Statement:** *If our district leaders focus on building and strengthening the district's infrastructure to support MTSS, our schools will be better equipped to implement and sustain effective programs, practices and initiatives within the MTSS framework.*

Here are some additional [example challenge statements at the district level](#) for districts engaged in a district-wide approach to MTSS.

### *Readiness for MTSS Root Cause Analysis*

When the District Implementation Team (DIT) has completed the DCA at least twice but schools are not yet implementing or have just begun implementing the behavior and/or reading components of MTSS, the DIT may find it helpful to take a deeper dive into the DCA item scores, installation checklists and other data sources to identify which factors may be slowing the team down or accelerating its progress with installing the infrastructure to support MTSS. Use the [Readiness for MTSS Root Cause Analysis Tool](#) in conjunction with your most recent DCA scores to conduct a more in-depth root cause analysis.

### *MTSS Root Cause Analysis*

When the DIT has completed the DCA at least twice and at least some schools have begun implementing the behavior and/or reading components of MTSS, your district may be ready for a deeper analysis of root cause. If your DIT recently completed District Data Review using one of the TA Center's District Data Review worksheets, you have already engaged in that deeper root cause analysis and can simply upload the Root Cause analysis section of that worksheet to the MICIP platform. If your district is not using our data review worksheets, consider using the [MTSS Implementation Root Cause Analysis Tool](#).

## Plan

### **Define Measurable Goal, Interim, and End Target Measures**

The [Goals and Target Measures for MTSS](#) document provides examples of MTSS goals, interim, and end target measures that districts might add to one or more plans within their MICIP portfolio.

### **Select a Strategy**

Review and select from the MTSS-related strategies in the MiStrategy bank: MTSS Framework (General), MTSS – PBIS (Behavior), MTSS – Literacy (Reading), Early Warning Intervention and Monitoring System. You may find that the MTSS Framework (General) strategy best fits with your district capacity activities since this strategy centers your DIT’s work around the infrastructure to support MTSS and is not necessarily specific to certain components of MTSS such as literacy or behavior. If your district has already completed an initiative inventory as part of the DIT Installation training series, you may find it helpful to reference your alignment summary in completing the hexagon tool as part of strategy selection.

### **Identify Strategy Details**

Complete the Strategy Details for the MTSS strategy you selected.

Determine if you need to explore and select any additional strategies to support meeting your goal. Use your district’s review and selection process to consider additional strategies.

### **Identify Activities**

For each strategy, it is important to determine the stage-based activities necessary to effectively implement and to use those to guide the development of specific activities tailored to the strengths and needs of your district and schools. In addition, activities are needed to ensure decisions are made about how monitoring data will be collected and communicated.

Consider any remaining activities from district installation as well as any activities from your MTSS Implementation Plan that are relevant to the strategy.

### **Fund the Strategy**

Consult with executive leadership to determine if any funding sources for this strategy should be marked in the platform.

### **Communicate the Strategy**

If helpful, revisit your district’s communication plan in determining how your plan has been or will be communicated. Specifically, ensure school plans are communicated and shared with school leadership teams.

## Implement and Monitor/Adjust

Congratulations! You now have a “Plan” in your MICIP portfolio. As you implement, monitor, and adjust your plan, your team will need to build fluency by routinely logging into the MICIP

platform to update the status of activities, add new activities, and/or revisit your MTSS data story during monthly meetings.

Three times a year, when your district engages in District Data Review, you will have an opportunity to fully monitor progress using implementation and impact data collected from the district and school teams to update progress within the MICIP platform and make adjustments to your data story, goals/targets, strategies and activities as necessary.

## Evaluate

When you reach the end target date for your measurable goal, complete the Evaluate the Goal section of the platform and determine if the goal has been met and if it should be revised, maintained or archived.

### URLs Used in Document

#### [MICIP Platform](https://micip.org/login?redirectEndpoint=%2F)

(<https://micip.org/login?redirectEndpoint=%2F>)

#### [MiMTSS Data System](https://mimtssdata.org/MIData/Account/Login)

(<https://mimtssdata.org/MIData/Account/Login>)

#### [Initiative Inventory and Alignment Process](https://mimtsstac.org/sites/default/files/session-documents/2.0_Initiative_Inventory_Alignment_Process.pdf)

([https://mimtsstac.org/sites/default/files/session-documents/2.0\\_Initiative\\_Inventory\\_Alignment\\_Process.pdf](https://mimtsstac.org/sites/default/files/session-documents/2.0_Initiative_Inventory_Alignment_Process.pdf))

#### [Example Gap Statements at the District Level](https://www.dropbox.com/scl/fi/ido0wp735ts7ejd1kkdqh/Example_Gap_Statements_District_Level.pdf?rlkey=v2jzgeagimohng68ux99s6wtb&dl=0)

([https://www.dropbox.com/scl/fi/ido0wp735ts7ejd1kkdqh/Example\\_Gap\\_Statements\\_District\\_Level.pdf?rlkey=v2jzgeagimohng68ux99s6wtb&dl=0](https://www.dropbox.com/scl/fi/ido0wp735ts7ejd1kkdqh/Example_Gap_Statements_District_Level.pdf?rlkey=v2jzgeagimohng68ux99s6wtb&dl=0))

#### [Example 5 Whys for District-wide Integrated MTSS](https://www.dropbox.com/s/c33esfgeioxncd0/Example_5_Whys_MTSS.pdf?dl=0)

([https://www.dropbox.com/s/c33esfgeioxncd0/Example\\_5\\_Whys\\_MTSS.pdf?dl=0](https://www.dropbox.com/s/c33esfgeioxncd0/Example_5_Whys_MTSS.pdf?dl=0))

#### [Example Challenge Statements at the District Level](https://www.dropbox.com/scl/fi/eax422fjcbjbxk5tjvd/Example_Challenge_Statements_District_Level.pdf?rlkey=42yf7mdkgwoucvsrxqvr4om5q&dl=0)

([https://www.dropbox.com/scl/fi/eax422fjcbjbxk5tjvd/Example\\_Challenge\\_Statements\\_District\\_Level.pdf?rlkey=42yf7mdkgwoucvsrxqvr4om5q&dl=0](https://www.dropbox.com/scl/fi/eax422fjcbjbxk5tjvd/Example_Challenge_Statements_District_Level.pdf?rlkey=42yf7mdkgwoucvsrxqvr4om5q&dl=0))

#### [Readiness for MTSS Root Cause Analysis Tool](https://www.dropbox.com/s/wxjtwndncmn3rd2/Readiness_for_MTSS_Root_Cause_Analysis_Tool.pdf?dl=0)

([https://www.dropbox.com/s/wxjtwndncmn3rd2/Readiness\\_for\\_MTSS\\_Root\\_Cause\\_Analysis\\_Tool.pdf?dl=0](https://www.dropbox.com/s/wxjtwndncmn3rd2/Readiness_for_MTSS_Root_Cause_Analysis_Tool.pdf?dl=0))

#### [MTSS Implementation Root Cause Analysis Tool](https://www.dropbox.com/s/zqd4fdsekic6a12/MTSS_Implementation_Root_Cause_Analysis_Tool.pdf?dl=0)

([https://www.dropbox.com/s/zqd4fdsekic6a12/MTSS\\_Implementation\\_Root\\_Cause\\_Analysis\\_Tool.pdf?dl=0](https://www.dropbox.com/s/zqd4fdsekic6a12/MTSS_Implementation_Root_Cause_Analysis_Tool.pdf?dl=0))

#### [Goals and Target Measures for MTSS](https://www.dropbox.com/s/hit8zj1h7ewni0d/Measurable_Goals_Target_Measures_MTSS.pdf?dl=0)

([https://www.dropbox.com/s/hit8zj1h7ewni0d/Measurable\\_Goals\\_Target\\_Measures\\_MTSS.pdf?dl=0](https://www.dropbox.com/s/hit8zj1h7ewni0d/Measurable_Goals_Target_Measures_MTSS.pdf?dl=0))

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