

Practice and Feedback Observation Guide

This checklist helps principals and coaches monitor and support effective independent practice and feedback across schools, building their knowledge and guiding school-wide professional development to ensure consistency in classrooms.

Practice and Feedback Observation Checklist

Mark a check in the column for each indicator observed during the brief visit. Visits should typically last between 5 to 15 minutes, with an emphasis on frequency rather than duration. Use the provided space for any notes or reflections that can guide follow-up discussions with the teacher. This tool is not intended for teacher evaluation but serves as a foundation for constructive conversations between school leaders and teachers, helping to identify coaching and professional development needs to enhance instruction. Teachers should receive a copy of the tool, and school leaders should provide an overview of both the tool and its purpose before its use.

Characteristics of Independent Practice and Feedback

Visits	Indicators	Notes on Teacher Instruction	Notes on Student Learning
1 2 3	Instruction communicates the goal and rationale for practice		
1 2 3	Instruction involves clear directions and clarification (model, guided practice, examples and non-examples)		
1 2 3	Students demonstrate acquisition levels for independence (95%)		
1 2 3	Task matches skill, learning objective, and requires overt response		
1 2 3	Students demonstrate accuracy and understanding during work		

	<ul style="list-style-type: none"> Teacher responds and/or provides scaffolds as needed 		
1 2 3	<p>Feedback is clearly communicated</p> <ul style="list-style-type: none"> Timely Provides opportunities for self-correction 		
1 2 3	<p>Feedback is aligned to learning goals or objectives</p>		
1 2 3	<p>Feedback is corrective</p> <ul style="list-style-type: none"> Learner's misunderstandings/error is identified 		

References

Archer, A., & Hughes, C. (2011). *Explicit Instruction: Effective and Efficient Teaching*. NY: Guilford Publications.

Florida Center for Reading Research. (n.d.). *Literacy walkthrough overview: Grades K-5*. Florida Center for Reading Research. https://fcrr.org/sites/g/files/upcbnu2836/files/media/PDFs/literacy-walkthrough/Literacy%20Walkthrough%20Overview_Grades%20K-5_FINAL.pdf

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